



# College of Physicians and Surgeons of Mumbai

CPS House, Dr. E. Borges Marg, Parel, Mumbai - 400 012. TEL: 022 2416 1502 / 2411 8283 Fax: 022 2410 7915  
Email: [cpsonline@cpsmumbai.org](mailto:cpsonline@cpsmumbai.org) Website : [www.cpsmumbai.org](http://www.cpsmumbai.org)

## Students receiving Degree/Diploma in Absentia

Dear Student,

As per your application, you were admitted **In Absentia** as a holder of the Diploma certificate at the College Convocation held on 19th January 2024.

Under By-Law Section No.3 of Chapter XV of the College By-Laws, every holder has to make and sign a declaration before receiving the Diploma. This declaration has to be signed in the College Roll. As you were admitted in absentia, the office is forwarding herewith a sheet of declaration applicable to you and a slip with a request that **should be signed by you and returned to this office.**

On receipt of the slip, signed as stated above, the slip will be filed in the College Roll and your Diploma/ Certificate will be forwarded to you by post/courier.

Kindly send Rs.**300/- (Rupees Three Hundred only)** by Demand Draft in favour of “**College of Physicians and Surgeons of Mumbai**” payable at Mumbai of being the postal charges to send the certificate by courier/post. Along with a copy of self-attested govt. approved photo & address identity proof once (**Passport/ Aadhar card / Pan Card / Election Card**) & **MMC Id card.**

**Address with pin code and mobile No. where you wish to receive your Diploma:**

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**Please note: Last date to send the declaration to CPS office, Mumbai is 19th January 2024.**

**Sd/--  
Secretary  
College of Physicians & Surgeons of Mumbai**

**:: Accepted in Absentia ::**

**Declaration:** I do solemnly and sincerely declare that I will abide every Bye-Laws and lawful orders of **College of Physicians & Surgeons of Mumbai** and that I will demean myself honourably, in the practice of my profession and to the utmost of my power maintain the dignity and honour of the college.

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*Signature of Holder*

**Candidate's Name:**

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**Course:** ..... **Month-Year:** .....